

KEY

STUDENT ROLE

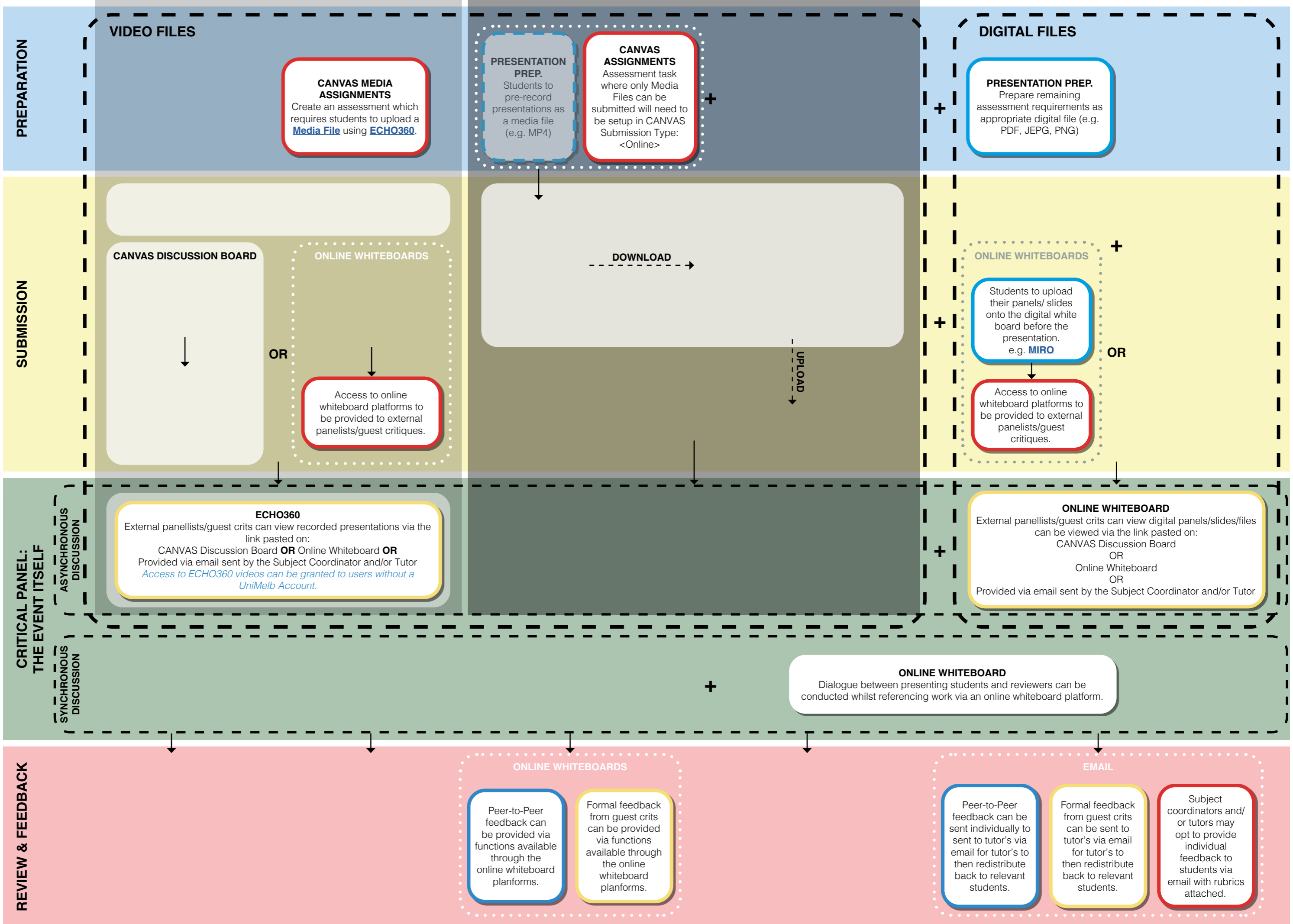
SUBJECT COORDINATOR / LECTURER / TUTOR ROLE

EXTERNAL PANELIST / GUEST CRIT ROLE

NOTE: Hyperlinks to further information and guidance have been inserted into the file.

OPTION 1. (ECHO360)

OPTION 2.



THINGS TO CONSIDER

PREPARATION

FILE SIZE:

Students should be encouraged to compress and reduce their file sizes for all digital submissions.

PREPACK:

Collated packs of the schedule of the event, key links and Zoom invitations would be useful to send to external panellists/guest crits. This will give guests the opportunity to familiarise themselves with relevant links and even view student works that have been uploaded early.

BANDWIDTH:

If all submissions require downloading and uploading time is required for this process to take place.

This may impact the submission deadline set for students to allow for time between file submissions and the presentations to complete this task.

RECOMMENDED ONLINE WHITEBOARDS:

There are various online whiteboard platforms available. At present, subjects have reported positive feedback for *MURAL* or *MIRO* as it allows access to the platform can be granted to users without having to create an account. For further information please view this [link](#).

ARCHIVING:

Assignments submitted through CANVAS will be stored in the LMS permanently and cannot be edited by students.

Access to the file must comply with the university copyright and student IP policies.

These record-keeping approaches may be integrated or parallel to assessment processes, but are very important to incorporate in case of student and/or staff concerns at the end of the semester.

ACCESS TO ECHO360:

Access to Echo360 videos can be granted by:

1. Students sharing submitted videos to subject coordinators. More guidance is available via this [link](#).
2. Subject coordinators create a copy. More guidance is available via this [link](#).
3. Subject coordinators can ashore the links of the videos. More guidance is available via this [link](#).

SUBMISSION

CONSTRUCTIVE DIALOGUE WITH THE PANELLIST:

Students are encouraged to plan ahead some questions they would like the guest crits to answer so as to receive targeted feedback that they wish to receive.

CRITICAL PANEL: THE EVENT ITSELF

REVIEW & FEEDBACK